



Facility

Name: *Miss Kelly's Academy* **License Number:** *164738*
Address: *2329 Wisconsin St. NE Suite A, Albuquerque, NM 87110*
Phone: *5052358883* **Fax:** *na* **E-mail:** *misskellyoffice@gmail.com*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *06/05/2018* **Expiration Date:** *06/04/2019*

Capacity

Over Age 2: *25* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *25*
Square Footage: *0*

Census

Over 2: *18* **Under 2:** *0*

Classrooms

Number of Classrooms: *2*

Days and Hours of Operation

Monday <i>7:30 AM - 5:30 PM</i>	Tuesday <i>7:30 AM - 5:30 PM</i>	Wednesday <i>7:30 AM - 5:30 PM</i>	Thursday <i>7:30 AM - 5:30 PM</i>	Friday <i>7:30 AM - 5:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *04/04/2019* **Time In:** *10:00 AM* **Time Out:** *11:32 AM* **Purpose:** *Annual*

Licensing:

8.16.2.11 A Types of Licenses *Not Inspected*
 8.16.2.11 B Renewal of License *Not Inspected*
 8.16.2.11 D Non-transferable Restrictions of License *Not Inspected*

Licensing Actions and Administrative Appeals:

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals *Not Inspected*

Surveys for Child Care Facilities:

8.16.2.17 E, F Surveys for Child Care Facilities *Not Inspected*

Complaints:

8.16.2.18 D Complaints *Not Inspected*

Licensure Requirements for Centers:

8.16.2.21 A Licensing Requirements *Compliance*

8.16.2.21 B Capacity of Centers *Compliance*

8.16.2.21 B (3)c Capacity of Centers *Compliance*

8.16.2.21 C Incident Reporting Requirements *Not Inspected*

Administrative Requirements for Centers:

8.16.2.22 A Administrative Records **Non-compliance**

Admin/Licensure

8.16.2.22.A.:Administrative Records: A licensee will display in a prominent place that is readily visible to parents, staff and visitors:

Finding

Deadline: 05/04/2019

The center failed to display in a prominent place that is readily visible to parents, staff and visitors the current child care regulations.

Corrective Action Plan

The center will post the missing item.

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Compliance*

8.16.2.22 C Policy and Procedures *Compliance*

8.16.2.22 D Family Handbook *Compliance*

8.16.2.22 E Children's Records **Non-compliance**

Admin/Licensure

8.16.2.22.E.1.e.:a copy of the child's up-to-date immunization record or a public health division approved exemption from the requirement, a grace period of a maximum of 30 days will be granted for children in foster care or homeless children and youth;

Admin/Licensure (continued)

Finding

Deadline: 05/04/2019

Of the 7 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

8.16.2.22 F Personnel Records	Compliance
8.16.2.22 G Personnel Handbook	Compliance

Personnel and Staffing Requirements for Centers:

8.16.2.23 A Personnel and Staffing Requirements	Compliance
8.16.2.23 B Staff Qualifications and Training	Compliance
8.16.2.23 C Staff/Child Ratios and Group Sizes	Compliance

Services and Care of Children in Centers:

8.16.2.24 A Guidance	Compliance
8.16.2.24 A1 Guidance	Compliance
8.16.2.24 B Naps or Rest Period	Compliance
8.16.2.24 C Additional Requirements for Infants and Toddlers	N/A
8.16.2.24 D Diapering and Toileting	Compliance
8.16.2.24 E Additional Requirements for Children with Special Needs	Not Inspected
8.16.2.24 F Additional Requirements for Night Care	Not Inspected
8.16.2.24 G Physical Environment	Compliance
8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	Compliance
8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wading and Water	Compliance
8.16.2.24 L Field Trips	Not Inspected

Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements	Not Inspected
8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 B3 Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Non-compliance

Food Service

8.16.2.25.D.5.:*If food is brought from the child's home, a center will label it with the child's name and refrigerate if necessary. A center will label and refrigerate bottles of infant formula or breast milk.*

Finding**Deadline: 05/04/2019**

The sippy cups brought from home for children in the Combination Classroom(s) are not labeled.

Corrective Action Plan

A staff will be assigned responsibility for ensuring all foods and bottles brought from the child's home are labeled and , if necessary, refrigerated.

8.16.2.25 E Meal Times	Compliance
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Health and Safety Requirements for Centers:

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Compliance
8.16.2.26 C Medication	Compliance

Illness Requirements for Centers:

8.16.2.27 A-D Illness Requirements for Centers	Not Inspected
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Transportation Requirements for Centers:

8.16.2.28 A-H Transportation Requirements for Centers	N/A
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Building, Ground and Safety Requirements for Centers:

8.16.2.29 A Housekeeping	Compliance
8.16.2.29 B Pest Control	Compliance
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance

Building, Ground and Safety Requirements for Centers: (continued)

8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.29 J Pets	Not Inspected

Additional Comments

this is an annual inspection

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Sylvia Foster*



Facility Representative: *Kelly S Watson* Owner and Director